

**SOPHISTICATED ANALYTICAL INSTRUMENTATION FACILITY
PANJAB UNIVERSITY, CHANDIGARH – 160014**

No.....
Dated 21-10-2015

Sir,

Please quote your lowest rate in DUPLICATE for the following items along with the detailed information. Your Quotation should reach the undersigned by Registered/ Speed post on or before

Item:- Description of Item/work attached

The quotation should be typed or written clearly avoiding over-writing.

1. The rates quoted should be F.O.R. Chandigarh.
2. The rates of insurance, excise duty, sales tax should be mentioned clearly. Original receipts for insurance charges are required along with the bill of payment.
3. SPECIAL DISCOUNT for educational institutions/Universities teaching department may be mentioned.
4. The quotation giving our reference number and due date of quotation should be sent in a sealed cover by Registered/ Speed post, it will not be possible for us to consider your quotation.
5. No advance payment will be made. Bill/s will be passed for payment by the university office after verification of the material and work done.

Yours sincerely,

Director

Sr. No.	Description of Item/Work	Quantity (tentative covered area)
1	Supply of tiles (Minel Fiber Material) as per size of 600 mm x 600mm x 12mm densified edges suitable for grid system including providing and fixing of suspended gird of good quality G.I steel	3000 sq. ft
2	Dismantling – removal of the existing fall ceiling system in full (wooden frame, tiles, suspension/supports etc).	2000 sq. ft
3	Providing and laying polished vitrified floor tiles of the size 600 mm x 600 mm with cement mortar (1:4) (1 cement:4 coarse) including grouting the joints with white cement and matching pigments etc complete in total (prior approval of sample of tile from director CIL must).	150 sq. ft
4	Supply and fixing of aluminum fixed window made from good quality make powder coated coating section of 2.5” x 1.5” x 16 gauge	150 sq. ft
5	Supply and fixing of aluminum openable window made from good quality make powder coated (50 um) coating aluminum section of specification 2.5” x 1.5” x 16 gauge.	150 sq. ft
6	Shifting of existing PVC batten /pipe wiring and providing new electrical points at reception area for completing the work.	-----
7	Any other item/work required from completeness of the job with breakup detail.	-----